DD Mon YY

From: LT Firstname MI. Lastname, USN, 111X

To: President, FY-26 Surface Department Head Screen Board (26430)

Via: Director, Surface Warfare Officer Distribution (PERS-41)

Ref: (a) COMNAVSURFOR MSG DTG 081430Z JAN 25 (FY-26 Surface Warfare

Department Head Afloat Screening Board Announcement)

Subj: REQUEST SPECIAL ADDITIONAL LOOK FOR FY-26 SURFACE WARFARE

DEPARTMENT HEAD SCREEN BOARD

1. I request a special additional look for Department Head screening for the FY-26 Surface Department Head Screen Board.

2. I am requesting this because I was uniquely disadvantaged when compared against my peers due to …

\\S\\

F. M. LASTNAME